

MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND

THE STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public, on August 15, 2018 at 4:00 p.m., in the Conference room at Westchase Midrise Building, located at 11000 Richmond Ave., Suite 555, Houston, TX 77042, inside the boundaries of the District. The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Steve Wentz, Blair Johnson, Dave Gilkeson, Louis Jullien and Kim Peck, thus constituting a quorum.

1. **Call to Order by T. Johnson. Time: 4:24 pm**
2. **July 18, 2018 Minutes.** Review and approve the minutes of the July Board meeting
Motion: D. Gilkeson Second: B. Johnson Board: Unanimous
3. **WDCF Logo Shirts.** Shirts collected and given to Kim.
4. **Bow-Tie Event.** Received a report on the grand re-opening of the old Halliburton property. WDCF received \$1000 from the Bow-Tie event. No action needed by Board.
5. **Business Community Fundraising Campaign** - re-introduce WDCF to Westchase businesses. Create a sample letter then a follow-up phone call/email. This activity is to update database. Members should use their WCDF email account to send emails. Tim, Kim, and maybe Ricky to do a phone jam to make all the calls 24th late lunch around 1:30.
6. **Committee Reports.**
 - a. Website and Marketing – T. Johnson, R. Gonzalez

Members to send any WCDF activity pictures to Blair and Louis.
 - b. Fundraising – D Gilkeson, T Johnson, K Peck

Tim gave an update.

 1. November 1st Education Finance Breakfast – send flyer out by September 1st.
 2. Zoe’s Kitchen is still in the works.
 3. Cantina Laredo wants to donate a portion of proceeds. The idea is to have a Westchase Wednesday for proceed sharing on February 6, 2019. Dave will talk to Cantina Laredo.
 - c. Literacy Programs – R. Gonzalez, K. Peck – No update. Need to submit a plan for the year.

d. Kids Programs – C. Eichhorn, D. Gilkeson, L. Jullien

Louis gave an update on the back to school supplies boxes. Around \$7500 or more donated with a Smart Board donated to Paul Revere from Sage company. \$1077 in cash was donated for school supplies. Motion to split the \$1077 between the 3 locations (WHAM, Sneed Elementary, Paul Revere Middle). Motion was second by Dave. Board approved unanimously.

Motion: L. Jullien

Second: D. Gilkeson

Board: Unanimous

Comet Program is still in the works.

e. Animal Programs – B. Johnson, T. Johnson, K. Peck

Louis mentioned the Westchase district is providing \$100K for a dog park inside the Spark Park and \$100K for a pocket park at 11200 Richmond.

f. Health Programs – S Wentz, B. Johnson

Blair gave an update on the PALS program and working with Officer Hernandez and the Paul Revere Middle School. Officer Hernandez talked about ideas for the PALS program. Alief ISD, helicopter, mounted police, involve parents. Vendors can handout information but can't sell on school property. Est time-frame is October on a Saturday. Maybe inflatable, nutrition business, citizens patrol info, and cat rescue organization. Need something for kids. Can we do it at Sneed Elem? Dave will call Craig about Sneed but may be too small. Dave will contact Johnny at Paul Revere.

7. Upcoming Board Meetings. 9/19, 10/03, 11/7 and 12/12.

Dates to be updated as needed.

8. Adjourn. Time: 5:43 pm

Motion: D. Gilkeson

Second: T. Johnson

Board: Unanimous

Notes: Need to work on trail events.



Steve Wentz, Secretary