

MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND

THE STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public, on June 20, 2018 at 4:00 p.m., in the Conference room at Westchase District, located at 10370 Richmond Ave., Suite 1350 Houston, TX 77042, inside the boundaries of the District. The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Steve Wentz, Blair Johnson, Dave Gilkeson, Richard Wall, and Craig Eichhorn, thus constituting a quorum.

1. **Call to Order by T. Johnson. Time: 4:06**

2. **May 9, 2018 Board Meeting Minutes.** Review and approve the minutes of the last board meeting.

Motion: D. Gilkeson Second: C. Eichhorn Board: unanimous

3. **Check Presentation.** Checks presented for Walnut Bend Elementary and Harwin Park.

4. **WHAM Donation request.** Motion to donate \$2000 for their back to school program.

Motion: D. Gilkeson Second: C. Eichhorn Board: unanimous

5. **Playworks Donation request.** Tabled request for equipment, materials and supplies for Sneed Elementary until they get a donation application completed.

Motion: D. Gilkeson Second: T. Johnson Board: unanimous

6. **WDCF Logo Shirts.** Collect remaining members shirts at July meeting. Green Logo.

7. **Facebook Presence.** Motion to approve a Facebook presence for WDCF. Blair and C. Eichhorn and B. Johnson will provide Board leadership to Sherry Fox maintaining the site.

Motion: D. Gilkeson Second: B. Johnson Board: unanimous

8. **Breakfast Fundraiser Budget.** Reviewed budget and brand sheet for the November 1, 2018 fundraiser breakfast. Continue to wordsmith the flyer and gathering information. The board took no action on this item.

9. Committee Reports.

- a. Website and Marketing – T. Johnson, R. Gonzalez
 - i. T. Johnson provided an update. Asked Board members to update their BIO on the WDCF website.
- b. Fundraising – D Gilkeson, T Johnson, K Peck
 - i. November 1, 2018 Breakfast – Board members to identify groups to invite.
- c. Literacy Programs – R. Gonzalez, K. Peck – No update.
- d. Kids Programs – C. Eichhorn, D. Gilkeson, L. Jullien
 - i. D. Gilkeson provided an update. Comet program update by C. Eichhorn. School supply collection boxes is going good.
- e. Animal Programs – B. Johnson, T. Johnson, K. Peck
 - i. B. Johnson reported some items are in the works.
- f. Health Programs – S Wentz, B. Johnson
 - i. S. Wentz and B. Johnson provided an updated plan. T. Johnson asked to add some trail events to the plan. Whole Foods team will make a list of items they want to do in the store.

10. Upcoming Board Meetings. 7/18, 8/15, 9/12, 10/10, 11/14 and 12/12.

- a. Poll Board members to see if scheduled meetings on 9/12, 10/10, 11/14, and 12/12 could be changed to a different date.

11. Adjourn. Time: 5:44 pm

Motion: Mr. Johnson Second: Mr. Gilkeson Board: unanimous

Note: D. Gilkeson reported the WDCF has about \$6000 available for donation request.

Steve Wentz, Secretary