

MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND

THE STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public, on September 12, 2018 at 4:00 p.m., in the Conference room at Westchase District, located at 10370 Richmond Ave., Suite 1350 Houston, TX 77042, inside the boundaries of the District. The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Blair Johnson, Dave Gilkeson, Louis Jullien, Craig Eichhorn, and Steve Wentz thus constituting a quorum.

1. **Call to Order by T. Johnson. Time: 4:04 pm**

2. **August 15, 2018 Board Meeting Minutes.** Reviewed and approved the minutes of the board meeting with a typo correction (\$!00K to \$100K).

Motion: D. Gilkeson Second: C. Eichhorn Board: unanimous

3. **WDCF Logo Shirts.** No update.

Motion: NA

4. **Business Community Fundraising Campaign.** Phone calls were made to around 60 businesses. Dave will gather notes from Ricky and Kim. Some addresses/contacts need updated.

Motion: NA

5. **Fire Fighters Fundraiser.** A motion was made to call businesses for silent auction items.

Motion: D. Gilkeson Second: Louis Jullien Board: unanimous

6. **Committee Reports.**

- a. Website and Marketing – T. Johnson, R. Gonzalez

Tim provided an update. Flyer is ready and on the WDCF website. Board members asked to download and send to people that support education. Tim, Dave, and Craig to meet to concentrate on selling tickets and send flyers to Paul Revere MS.

- b. Fundraising – D Gilkeson, T Johnson, K Peck

Dave provided an update.

1. November 1st Education Finance Breakfast

2. Westchase Wednesday is February 6, 2019. Cantina Laredo wants to donate a portion of proceeds. Dave is working on other businesses.

c. Literacy Programs – R. Gonzalez, K. Peck – No update.

d. Kids Programs – C. Eichhorn, D. Gilkeson, L. Jullien

Dave provide an update. Madison Park has changed managers. Sneed appreciates supplies.

Louis provided an update: Matching grant with City of Houston for soccer goals at the park. Asked to put an estimated \$1500 donation put on next agenda.

e. Animal Programs – B. Johnson, T. Johnson, K. Peck – No update.

f. Health Programs – S Wentz, B. Johnson

Blair provided an update. PALS program on October 13, 2018, 10:00 till 2:00 at Paul Revere Middle School. Planning for SWAT, helicopter, fire truck, police, vendor samples, Signature ER, credit union, and maybe some Astro's players to be included in the event activities. Police Officer, Johnny, is working on a flyer. WDCF tent will be set up. Need Board member volunteers. Kathy will send out info to WDCF Board members.

7. **Upcoming Board Meetings.** 10/03, 11/7 and 12/12. Board will use the 10/3 meeting to brainstorm fund raising and create database of contacts. January 9th or 16th meeting will be for Strategic Planning with extended time of 3pm till 6pm. WDCF Board Holiday event co-chairs are Kim and Ricky.

Dates are Ok unless something comes up.

8. **Adjourned at 4:48 pm.**

Motion: D. Gilkeson Second: C. Eichhorn Board: unanimous

Notes:

1. WD Board member Stacy Hunt donated \$250.
2. WHAM sent a thank you letter.
3. Received bike repair station - need it installed. Louis getting a quote for installation.
4. WD Advisory Board – Asking for volunteers to be judges. Dave has a form.

Steve Wentz, Secretary