

**MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND**

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public, on May 8, 2019 at 7:00am, in the Conference room at Westchase District, located at 10370 Richmond Ave., Suite 1350 Houston, TX 77042, inside the boundaries of the District. The roll was called off the duly appointed members of the Board, to-wit: Tim Johnson, Blair Johnson, Dave Gilkeson, Louis Jullien, thus constituting a quorum.

1. **Call to Order** by T. Johnson. Time: 7:06 am

2. **Guests / Donation Submission(s)**. Introduce Syalisa Winata. We have received a donation request from Odyssey of the Mind at Walnut Bend Elementary school. Seven students qualified for trip along with 2 coaches. Money to be used for travel expenses.

Motion to donate \$1000.00 to the program: D. Gilkeson. **Second** T. Johnson. **Board:** Unanimous

3. **Westchase District Update Report**. Reviewed report provided by Louis.

WD Park Fundraising, Sneed Dog Park, Best of Westchase Rewards Reception, Sneed Elementary Field Day, WD Farmer's Market "Farmtastic" Events
Review on Tacos on the Trails – good turnout despite rainy weather.

4. **Administrative Report**. Reviewed minutes from April 17, 2019 meeting.
Recommendation to approve.

Motion: D. Gilkeson **Second:** T. Johnson **Board:** unanimous

Note: Louis Jullien is now taking over some responsibilities from Dave for WDCF admin work.
Send Agenda items and Minutes to Louis.

Reviewed Treasurer's report. Motion to accept Treasurer Report.

Motion: T. Johnson **Second:** L. Jullien **Board:** unanimous

Receive report on February's fundraising activity at Cantina Laredo.

5. **WDCF Pillars Report**.

a. **Fundraising** – Tim to chair. Legislative Breakfast maybe this September. Tim and Ricky to help with event.

b. **Education** - No updates.

c. **Health** - Blair gave an update on the committee discussion (Blair, Craig, Louise, Steve). Blair is working on specific tasks.

- Reach out to PAL – Officer Hernandez for update on doing another Fall Festival.
- Sneed Field Day on May 17th, 7:55am to 3:05pm. – check with Craig on direction
- We need ideas on something else to hand out at events.
- We need a new tent and table cloth.

Please send written reports after each meeting to Steve to include in the minutes.

6. Other Business Items.

A. Website and Social Media Marketing: Blair's update on website. Facebook followers at 39 likes 43. Dave presented an estimate for a website update for WDCF. Had update from Jonathan Lowe on needs/estimates/template (Furnio)/Server, etc. Thoughts are to get some bids and see what we really need for keeping WDCFund.org website updated.

B. WHAM received office supplies from or fund drive on April 25th and were very grateful.

C. Report on the Back to School Supply Drive in July – L. Jullien to follow up/coordinate.

D. Report on Job Fair in May/June at the HCC building. Tim spoke with Butch Herod – Director of West Houston Institute, set up lunch for further details.

E. Report on Breakfast Fundraiser (fall Range) -Targeting Paul Bettencourt – but will wait until after session for further details.

7. Community Needs Resources Survey Project. Receive report from community surveys submitted. Three groups/areas identified: 1. Employment-Social Needs-Poverty 2. Education-Medical 3. Security-Safety-Roads-Transportation

Send updated information-if any-to Dave- if you received - from outdated contacts on survey list so we can update our contacts.

8. New Board Member Report. Blair recommends Keitha Gallien of Camp Gladiator-(possible resident). Dave recommends Novi Hall – Amegy Bank. Craig: Potential candidate from Alief ISD. 1 of next 3 members must be a Westchase resident.

9. Board Member Resignation: Accept Director Kim Peck's Resignation. **Motion to accept:** D. Gilkeson **Second:** L. Jullien **Board:** Unanimous

10. Upcoming Board Meetings; June 12th, July 17th, August 14th, September 11th, October 9th, November 13th, December 11th

11. Adjourned at 8:15 am

Motion: T. Johnson **Second:** L. Jullien **Board:** unanimous

Blair Johnson – acting Secretary