

**MINUTES OF BOARD OF DIRECTORS MEETING OF  
WESTCHASE DISTRICT COMMUNITY FUND**

**THE STATE OF TEXAS COUNTY OF HARRIS**

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on January 14, 2020 at 2:30 p.m., in the Alief ISD Career Center – 12160 Richmond Ave., Houston, TX 77082, room 1031 (Entrepreneurship Room). The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Blair Johnson, Dave Gilkeson, Louis Jullien, Kimberly Crow, Jessica Tucson Craig Eichhorn, and Keitha Gallien thus constituting a quorum.

**1. Call to Order by T. Johnson.** Time: 2:35p

**2. October 30, 2019 Board Meeting Minutes.** Review and approve the minutes of the last board meeting. **Motion to accept minutes:** K. Crow **Second:** D. Gilkeson **Vote:** Unanimous

**3. Treasurer's Report.** Review and approve treasurer's report for E.O.Y 2019. Review and approve 2020 Budget.

**Motion to approve 2019 budget – C. Eichhorn Second:** K. Gallien **Vote:** Unanimous

**Motion to approve 2020 proposed revised budget:** K. Crow **Second:** C. Eichhorn.

**Vote:** Unanimous

**4. Planning Summit / Retreat. (see notes below)**

- Receive end of year reports from each pillar area (Fundraising, Education, and Health).
- Determine 2020 Vision – areas of board member passion.
- Designate Pillar Areas for 2020 – Discuss Education challenges.
- Breakout groups, brainstorm project / event activities for each pillar area.
- Build list of potential board member candidates.
- Review and approve Action Plan for 2020.

**5. 2020 Election of Officers.** Positions are: Chair, Vice Chair, Treasurer. Secretary

**Nominations:**

C. Eichhorn – Chair

T. Johnson – Vice Chair

L. Jullien – Treasurer

K. Gallien – Secretary

**Motion to accept the slate of officers as presented:** K. Crow, **Second:** J. Tucson **Vote:** Unanimous.

**Resignation of Board Member Dave Gilkeson from the WDCF Board. Motion to accept resignation of Dave Gilkeson:** T. Johnson **Second:** C. Eichhorn. **Vote:** Unanimous.

**6. Donation Submission(s).** Reminder Director 2020 Contributions are due.

**7. Upcoming Board Meetings:** Set dates for upcoming board member meetings for 2020. Proposed dates: 3<sup>rd</sup> Tuesday of each month at 7am. February 18, March 25, April 21, May 19, June 16, July 21, August 18.

**8. Upcoming Events:** Westchase Today & Tomorrow, Jessica, Craig, Blair, Tim, Louis  
Corporate Challenge – April 3<sup>rd</sup>, Rain Date – April 17<sup>th</sup>.

**9. Adjourned at 5:04pm**

  
**Blair Johnson – Secretary**

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**Summit Notes:**

**Receive end of year reports from each pillar area**

**Fundraising:**

- **Corporate Challenge:** generated \$24,500 benefiting Quillen Center (approx. 50% profit) and major fundraising.
- **Legislative Breakfast:** Gross approx. \$3000 – Net \$2000
- **Westchase Wednesday:** Dinner nights out at Cantina Laredo

**Education:**

- **Comet program** – afterschool program. In pursuit of another location – Still a work in progress.
- **Literacy programs support.**
- **WHAM support.**
- **School Supply drive.**

**Health:**

- **WDCF/PAL Program/Paul Revere Middle School – Fall Festival**
- **WHAM Spring Dash support**
- **Soccer goals – Sneed Elementary Spark Park**

**Other Successes:**

Three new board members, WDCF Banner, Tablecloth, nametags, Facebook page,

**Proposed Pillars/ideas:**

Health/fitness, Safety, Beautification, Fundraising, Community outreach, Pets, Athletics, Small business, Family, Kids, Wine Bar, Homelessness/panhandlers, Farmer's Market, Literacy, Networking mixers, sports, elder care, disability, food, happy hours, apartment communities, celebrations of amenities/benefits, real estate, library, trail, get to know Westchase/scavenger hunt, pub crawl, karaoke

Chalk art, gala, arcade expo, parade, trick or treat on the trails, bowlathon, bocce ball, pickleball, dodgeball, health/wellness/fitness festival,

**Pillars:**

**Health/Fitness** – Keitha-Chair, Blair, Jessica, Craig

**Fundraising** – Kimberly-Chair, Louis, Craig, Tim

**Community Outreach**, Jessica-Chair, Keitha, Blair, Louis

**Health committee:**

Snead dog park – summer – fall dog event

Health screenings,

Fall Festival,

Trail walk/fun run/dog walk

**Community Outreach**

Feb 12<sup>th</sup> – Westchase Today, Tomorrow, Event

Job Fair, Set up for Success, library events, small biz expo,

**Fundraising**

Legislative Breakfast

Job Fair

**Build list of potential board member candidates** – we have a maximum number of 11.

Currently at 9 members. Fifty percent of board member needs to be a resident of the districts.

We are at 5 residents.

**Action plan for 2020** – focus on Health/Fitness, Fundraising, Community Outreach. Breaking into subcommittees to report each month at the meeting. Subcommittee to create a plan. One sheet on ideas, point of accountability, how the board can support, soft timeline.

**Contact List:**

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Please let Blair Johnson know if any information is missing. Need to know if office or cell phone