

**MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND**

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on October 30, 2019 at 7:00am, in the Conference room at Westchase District, located at 10370 Richmond Ave., Suite 1350 Houston, TX 77042, inside the boundaries of the District. The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Blair Johnson, Dave Gilkeson, Louis Jullien, Kimberly Crow, Ricky Gonzalez and Keitha Gallien thus constituting a quorum.

1. **Call to Order** by T. Johnson. Time: 7:04 am

2. **Guests:** Introduce guests, if any. – No Guests.

3. **Westchase District Update Report.** Reviewed report provided by L. Jullien:

Greenspace for Westchase Update

- Goal: \$3.2M
- Raised to Date: \$86,525
- Pending Requests: \$500,000
- Future Requests: \$775,000

WD Calendar

- Westchase Today & Tomorrow: Save the Date – February 12, 2020 - 7:30am-9:30am (Location TBD)

Construction

- New Mural @ Sunrise Grocery
- Walnut Bend – construction underway, completion Spring 2021
- Westheimer, Woodchase Park, Sneed Dog Park– January 2020

4. **Administrative Report.** Reviewed minutes from October 9, 2019 meeting.

Recommendation to approve minutes. Motion: D. Gilkeson **Second:** R. Gonzalez
Board Vote: unanimous

Reviewed Treasurer's report. No treasurer's report.

Receive report on 2019 Directors Donation to WDCF – Missing one Director's donation.

5. **Donation Submission(s).** Receive donation request(s). Consider a donation for Greenspace for Westchase and NSCD.

Motion to donate \$1000.00 for Greenspace development/construction B. Johnson **Second:** Louis Jullien **Board Vote:** Unanimous.

6. WDCF Pillars Report, Committee Reports, Other Business.

A. Fundraising:

Legislative Breakfast Report by D. Gilkeson on November 7th Event with Paul Bettencourt. Location: Cantina Laredo. About 1/2 sold – 61 tickets. WDCF will purchase a table. We have 20 – 25 tables available. WDCF Table purchased.

HCC Job Fair – Report by T. Johnson - Wednesday, November 13th. 10a-2p. Participation is low – suggestion to cancel this event and reschedule with a spring date. Need \$25 gift card for Graphic Designer.

B. Education:

Comet Program. Scheduling a meeting w/ H.D. Chambers to pursue Madison Park Apartments and plan to have a meeting to discuss details. Goal to have in place by January.

C. Health:

Fall Community Festival: B. Johnson gave an update on Fall Festival - November 2nd at Paul Revere Middle School. Have 15 vendors, several HPD involvement, volunteers set.

Other Business Items:


Website: B. Johnson no new update. Will revisit in January summit and will have more information gathered for needs/wants for design/implementation.

Social Media Marketing: B. Johnson reviewed Facebook followers at 62 Facebook likes. Please like and share! Events scheduled for Fall Festival and Legislative Breakfast – please say you're "Going" and share on your FB pages to extend social reach.

Promotional Items: B. Johnson shared she and L. Jullien working on stand-up Banner layout with Sherry Fox's assistance. Design has been submitted. Should have by November 7th Breakfast Fundraiser.

7. Upcoming Board Meetings: December 11th, January 14th (planning meeting 2:30p-5:30p location TBD), February 19, 2020

8. Adjourned at 7:56 am



Blair Johnson – Secretary