

WESTCHASE DISTRICT COMMUNITY FUND

AGENDA

January 9, 2019

TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the "Corporation") will be held on Wednesday January 9, 2019, at 3:00 p.m., in Millennium Tower – 10375 Richmond First Floor Training Room Houston, TX 77042, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **WHAM presentation.** Receive a report from Mark Brown, CEO of WHAM concerning community needs and resources.
3. **November 7, 2018 Board Meeting Minutes.** Review and approve the minutes of the last board meeting.
4. **Treasurer's Report.** Review and approve treasurer's report for E.O.Y 2018. Review and approve 2019 Budget.
5. **Ascension Episcopal School Fundraiser.** Receive a report on the AES Auction on February 23, 2019 and assign a director as a contact for the event logistics.
6. **Director Wall resignation.** Receive and approve the resignation of Richard Wall as a director.
7. **2019 Election of Officers.** Elect Officers for 2019. Those positions are: President, Vice President, Secretary and Treasurer.
8. **Bookkeeper.** Appoint a bookkeeper for the organization. Determine if bookkeeper is a director or not a director position; and determine requirements for such items as disbursements and dollar amount level for multiple signatures.
9. **Director 2019 Contributions.** Receive donations to WDCF from directors.
10. **Patrick Walsh Donation.** Receive a report for possible donation to Julian Walsh Trust.
11. **Bicycle Fixit Station.** Receive a report for repair of the Bicycle Fixit Station. And approve repair expense, if necessary.
12. **Committee Reports** (if necessary)

- A. Website and Marketing-T Johnson, R Gonzalez
- B. Fundraising – D Gilkeson, T Johnson, K Peck
Status of February 6th fundraiser
Corporate Challenge Sponsor prospects
- C. Literacy Programs – R Gonzalez, K Peck
- D. Kids Programs – C Eichhorn, D Gilkeson, L Jullien
Status of COMET Program
- E. Animal Programs – B Johnson, T Johnson, K Peck
- F. Health Programs – S Wentz, B Johnson

13. Planning Summit / Retreat.

Receive end of year reports from each pillar area (Kids, Animals, Literacy and Health)

Review Objectives of the Retreat.

Discuss Fundraising activities / events.

Put together a list of potential board member candidates.

Designate Pillar areas for 2019.

Review and approve Action Plan for 2019.

14. Upcoming Board Meetings. Set dates for upcoming board meetings in 2019.

Proposed dates: 2nd Wednesday of each month: 2/13, 3/13, 4/10, 5/8 and 6/12 etc.

15. Adjourn.

David R. Gilkeson, Treasurer