

**MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND**

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on June 12, 2019 at 7:00am, in the Conference room at Westchase District, located at 10370 Richmond Ave., Suite 1350 Houston, TX 77042, inside the boundaries of the District. The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Blair Johnson, Dave Gilkeson, Louis Jullien, Craig Eichhorn thus constituting a quorum.

1. Call to Order by T. Johnson. Time: 7:04 am

2. Guests: Introduced guests: Keitha Gallien, Camp Gladiator – potential board member. Reviewed potential Board member application – Jessica Tecson

Donation Submission(s). Mercedes Santos-Garay with WHAM submitted a donation request - \$10,000 for programs to help those in need. Broken out to \$6500 towards Employment/Education. \$2000 to benefit children through Back to School Program. \$1000 for operating expenses

Motion to donate amount of \$2500 in addition to school supply drive donations: D. Gilkeson **Second.** T. Johnson **Board:** Unanimous

3. Westchase District Update Report. Reviewed report provided by L. Jullien:

Sneed Dog park back on – currently under survey. Then design completion by August. Construction in December. January completion target.

Farmer's Market "Farmtastic Events" June (Beekeeper, snow cones, Caricatures), July and August. Third Thursdays of the month.

4. Administrative Report. Reviewed minutes from May 8, 2019 meeting.

Recommendation to approve. Motion: C. Eichhorn **Second:** L. Jullien **Board:** unanimous

Reviewed Treasurer's report. Motion to accept Treasurer Report.

Motion: C. Eichhorn **Second:** L. Jullien **Board:** unanimous

Receive report on 2019 Directors Donation Report to WDCF – All but one Board member have made their annual donation.

5. WDCF Pillars Report.

a. **Fundraising** – Tim to chair. Still coordinating with HCC to present a Job Fair.

Legislative Breakfast maybe this November. Tim and Ricky to help with event.

b. **Education** – Working on planning Sneed Elementary Field Day, Parent Events, Residents at events, Meet the Teacher Events. Odyssey of the Mind team – Won 1st Place! Alief presented WDCF with a plaque for being one of their top business partners.

c. **Health** - Blair gave an update on the committee discussion (Blair, Craig, Louis, Steve). Blair is working on specific tasks.

- Reach out to PAL – Officer Hernandez for update on doing another Fall Festival. No decision yet.
- We need ideas on something else to hand out at events as well as a new tent and tablecloth. Tabled until event is planned.

6. Other Business Items.

A. Website and Social Media Marketing: Facebook followers at 40 likes. Dave presented an estimate for a website update for WDCF. Blair called Jonathan Lowe for update – but haven't heard back on needs/estimates/template (Furnio)/Server, etc. Thoughts are to get some bids and see what we really need for keeping WDCFund.org website updated.

B. Report on the Back to School Supply Drive in July – L. Jullien to follow up/coordinate. Getting contacts/areas for boxes to collect supplies. Supplies to be donated to WHAM, Paul Revere Middle School, Neighborhood Schools, Sneed Elementary.

C. Report on Job Fair in May/June at the HCC building. Tim spoke with Butch Herod – Director of West Houston Institute, set up lunch for further details.

E. Report on Breakfast Fundraiser (fall Range) -Targeting Paul Bettencourt – received invitation. Potential dates: Nov 7th or Nov 14th.

7. Community Needs Resources Survey Project. Receive report from community surveys submitted. Three groups/areas identified: A. Employment-Social Needs-Poverty B. Education-Medical 4. Security-Safety-Roads-Transportation Working in conjunction with Grace Presbyterian Church and Westchase District.

D. Gilkeson – sent out questionnaire to WHAM for Group A. For Group B – send an email out to education contacts to survey what they are doing. Medical – Trail, Health Fair, etc. Currently in collection phase – to see resources. Be on the lookout for events/sponsor possibilities. \

8. New Board Member Report. Received and reviewed application for Jessica Tecson– Amegy Bank. Kim Crow – meeting w/ C. Eichhorn and T. Johnson scheduled this week to share information about the board.

Motion to elect Keitha Gallien to Board: B Johnson **Second:** C. Eichhorn **Board:** Unanimous

9. Upcoming Board Meetings; July 17th, August 21st, September 11th, October 9th, November 13th, December 11th

11. Adjourned at 7:59a am

Motion: T. Johnson **Second:** D. Gilkeson **Board:** unanimous



Blair Johnson – acting Secretary