

**MINUTES OF BOARD OF DIRECTORS MEETING OF  
WESTCHASE DISTRICT COMMUNITY FUND**

**THE STATE OF TEXAS COUNTY OF HARRIS**

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public, on July 17, 2019 at 7:00am, in the Conference room at Westchase District, located at 10370 Richmond Ave., Suite 1350 Houston, TX 77042, inside the boundaries of the District. The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Blair Johnson, Dave Gilkeson, Louis Jullien, Craig Eichhorn, Keitha Gallien, Ricky Gonzalez, thus constituting a quorum.

1. **Call to Order** by T. Johnson. Time: 7:04 am

2. **Guests: No Guests** – Welcomed K. Gallien officially to the Board and did introductions for everyone.

**Donation Submission(s)**. No submissions.

3. **Westchase District Update Report**. Reviewed report provided by L. Jullien:

\$500K award for Wilcrest Park via TPWD, WD Farmers Mkt Farmtastic/Petting Zoo this week. Groundbreaking ceremony for Walnut Bend, Walnut Bend Elementary Back to School Drive,

4. **Administrative Report**. Reviewed minutes from June 12, 2019 meeting.

**Recommendation to approve. Motion:** D. Gilkeson **Second:** L. Jullien **Board:** unanimous

**Reviewed Treasurer's report**. Reviewed Treasurer's report. Audit done.

Motion to accept Treasurer Report.

**Motion:** T. Johnson **Second:** C. Eichhorn **Board:** unanimous

**Receive report on 2019 Directors Donation Report to WDCF** – All but one Board member have made their annual donation.

**5. WDCF Pillars Report.**

a. **Fundraising** – T. Johnson to chair. Still coordinating with HCC to present a Job Fair. May/June date at the HCC building. Tim spoke with Butch Herod – Director of West Houston Institute, set up lunch for further details. Goal to charge businesses. Planning meeting July 22nd

**Report on Breakfast Fundraiser** - Paul Bettencourt – accepted invitation. Dates: Nov 7<sup>th</sup>  
Cantina Laredo

b. **Education** – Odyssey of the Mind reviewed. Other events to support discussed -C. Eichhorn to research and review.

c. **Health** – B. Johnson gave an update on the committee discussion

- o Reached out to PAL – Officer Hernandez for update on doing another Fall Festival. He is open to it. Contacted, Planning Meeting scheduled 7/26/19.

## 6. Other Business Items.

A. **Website and Social Media Marketing:** Facebook followers at 41 likes. Blair presented an estimate for a website update for WDCF. Will coordinate with Jonathan Lowe to fine tune some needs/details. (Furnio)/Server, etc.

B. **Report on the Back to School Supply Drive in July** – L. Jullien has 22 boxes out. Pickup scheduled for August 2<sup>th</sup>. Supplies to be donated to WHAM, Paul Revere Middle School, Neighborhood Schools, Sneed Elementary. L. Jullien, C. Eichhorn, B. Johnson, K. Gallien to help with pick up and delivery.

C. **Birthday Event at Quillian Center on July 20th.** Opportunity to have a WDCF Presence at the event. K. Gallien, C. Eichhorn, T. Johnson & B. Johnson to volunteer

7. **Community Needs Resources Survey Project.** Receive report from community surveys submitted. Three groups/areas identified: A. Employment-Social Needs-Poverty B. Education-Medical 4. Security-Safety-Roads-Transportation Working in conjunction with Grace Presbyterian Church and Westchase District. L. Jullien and D. Gilkeson to meet with Chris French & Nancy Bailey with Grace Church to coordinate with needs/resources for the community.

8. **New Board Member Report.** Receive candidates for open board member positions. Jessica Tecson and Kimberly Crow.

**Re-elect current board members for another two-year term: Motion to re-appoint B. Johnson, T. Johnson, C. Eichhorn in Jan 2019-Dec 2020, and Appoint K. Gallien June 2019-Dec 2020.**

**Motion:** D. Gilkeson, **Second:** R. Gonzalez **Board:** Unanimous

9. **Upcoming Board Meetings;** August 21st, September 11th, October 9<sup>th</sup>, November 13<sup>th</sup>, December 11<sup>th</sup>

11. **Adjourned at 7:59a am**

**Motion:** T. Johnson **Second:** D. Gilkeson **Board:** unanimous

  
Blair Johnson – acting Secretary