

**MINUTES OF BOARD OF DIRECTORS MEETING OF
WESTCHASE DISTRICT COMMUNITY FUND**

THE STATE OF TEXAS COUNTY OF HARRIS

The Board of Directors of the Westchase District Community Fund met in an official session open to the public on August 21, 2019 at 7:00am in the Conference room at Westchase District, located at 10370 Richmond Ave , Suite 1350 Houston, TX 77042 inside the boundaries of the District. The roll was called of the duly appointed members of the Board to wit: Tim Johnson, Blair Johnson, Dave Gilkeson, Louis Jullien, Craig Eichhorn, Keitha Gallien thus constituting a quorum.

1. **Call to Order** by T. Johnson. Time: 7:02 am

2. **Guests:** introduced – Jessica Tecson, Kimberly Crow to the Board.

Donation Submission(s). Donation Submission from Making it Better. Request for \$2500
Motion by C. Eichhorn for \$1500 donation for the Program **Second by:** L. Jullien **Board Vote:** unanimous

Donation Submission from Aberdeen Apartments. **Motion by** C. Eichhorn to support painting for Comet Room up to \$750. **Second:** D. Gilkeson **Board Vote:** Unanimous

3. **Westchase District Update Report.** Reviewed report provided by L. Jullien:

Parks Fundraising- Have several companies on the target list to begin in September.

Events: Groundbreaking Ceremony for Walnut Bend 9/10/19 at 9am. Westchase Today & Tomorrow – 2/12/20 7:30a Location TBD.

Construction: Walnut Bend Underway. Sneed Dog Park-December 2019, Westheimer Rd.- January 2020, Woodchase Park-January 2020.

4. **Administrative Report.** Reviewed minutes from July 17, 2019 meeting.

Recommendation to approve. Motion: D. Gilkeson **Second:** L. Jullien **Board Vote:** unanimous

Reviewed Treasurer's report. Reviewed Treasurer's report.

Motion to accept Treasurer Report. **Motion:** B. Johnson **Second:** C. Eichhorn **Board Vote:** unanimous

Receive report on 2019 Directors Donation Report to WDCF – All current Board members have made their annual donation.

5. WDCF Pillars Report.

a. Fundraising:

Legislative Breakfast November 7th. Paul Bettencourt Date: Nov 7th Cantina Laredo-asking for Chair for the Event –following up with R. Gonzalez. D. Gilkeson to sub-chair.

HCC Job Fair – at HCC Campus – Hayes Rd. location. Wednesday, November 13th. Set up 9am Event 10a -2p Tear down 2-3p. Louis volunteered to help with communication subcommittee. Kimberly - Offered to volunteer for the Job Fair event. Price per table - \$250.00.

b. **Education** – Aberdeen/Comet Program. Craig to visit with them and coordinate painting. Louis to reach out to painter.

c. **Health** – B. Johnson gave an update on the committee discussion

PAL – Officer Hernandez and Blair met and planned October 19th date. Location pending but options include Paul Revere MS, Grace Church, Sneed Elementary. Officer Hernandez securing location. Once we have the location set – we'll proceed on everything else. Craig and Kimberly to check on Sneed Elementary.

6. Other Business Items.

A. Website and Social Media Marketing: Facebook followers at 55 likes. Blair coordinated with Jonathan Lowe to fine tune some needs/details. (Furnio)/Server, etc. Presented an estimate for a website update for WDCF from SEO411. Option to seek out Student to work on website presented.

B. Report on the Back to School Supply Drive in July – Supplies picked up and donated to WHAM, Paul Revere Middle School, Neighborhood Schools, Sneed Elementary. L. Jullien, C. Eichhorn, B. Johnson, K. Gallien to help with pickup and delivery.

7. Community Needs Resources Survey Project. Receive report from community surveys submitted. Three groups/areas identified: A. Employment-Social Needs-Poverty B. Education-Medical 4. Security-Safety-Roads-Transportation Working in conjunction with Grace Presbyterian Church and Westchase District. L. Jullien and D. Gilkeson to meet with Chris French & Nancy Bailey with Grace Church to coordinate with needs/resources for the community. Forming "Friends of Westchase" Entity with plans for 2020.

8. WDCF Promotional Items: Receive a report on this project. Secured 2 bids for tablecloth and banner. Tablecloth cost: \$202 Banner cost: \$164. Plus \$40 set up fee. B. Johnson and L. Jullien to coordinate what goes on the banner and tablecloth. **Motion to spend \$386 for tablecloth and banner:** D. Gilkeson **Second:** T. Johnson **Board Vote:** Unanimous

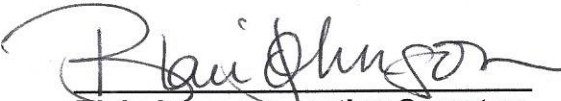
9. WHAM Faith, Hope, and Love Benefit Luncheon – September 18- Receive a report on this event.

10. New Board Member Report. Receive candidates for open board member positions. Jessica Tecson and Kimberly Crow. **Motion to accept new board members:** D. Gilkeson **Second:** C. Eichhorn **Board Vote:** Unanimous

11. Board Member Resignation: Consider and approve resignation of Director Wentz from the WDCF Board. **Motion to accept:** D. Gilkeson. **Second:** T. Johnson. **Board Vote:** Unanimous

12. Upcoming Board Meetings; August 21st, September 11th, October 9th, October 30th, December 11th

13. Adjourned at 8:19 am


Blair Johnson – acting Secretary