

**WESTCHASE DISTRICT COMMUNITY FUND**

**AGENDA**

June 16, 2020

**TO: THE BOARD OF DIRECTORS OF THE WESTCHASE DISTRICT COMMUNITY FUND AND TO ALL OTHER INTERESTED PERSONS:**

Notice is here by given that a meeting of the Board of Directors of the Westchase District Community Fund (the “Corporation”) will be held on Tuesday, June 16, 2020, at 7:30a.m., in the Westchase District Conference Room - 10370 Richmond Ave., Suite 1350 , open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Call to Order.**
2. **Guests.** Introduce guests, if any.
3. **New Board Member Report.** Discuss candidates for open board member position(s). Vote on John Dombrowski as a new board member.
4. **Westchase District Update Report.** Receive a report on Westchase District.
5. **Administrative Report.** Review and approve the minutes of May 19, 2020 meeting. Review and approve Treasurer’s report, if necessary.
6. **Donation Submission(s).** Receive donation request(s), if any, from our community.
7. **Other Business Items. Pillars & Committee Reports**
  - A. Fundraising (Kimberly Crow)
  - B. Health/Fitness (Keitha Gallien)
  - C. Community Outreach (Jessica Tecson)
  - D. Website/Social Media (Blair Johnson)
8. **Reminder:** Director 2020 Contributions are due.
9. **Upcoming Board Meetings.** Proposed next meeting dates are: July 21, August 18.
10. **Adjourn.**

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Louis Jullien, Director

# Westchase District Update 6.16.20

## **Projects Currently Under Construction**

### Walnut Bend

- First concrete pour June 15-17
- Completion Spring 2021

### Westheimer

- Completion Spring 2022

## **Upcoming Projects**

### Sneed Dog Park

- Construct in July/August 2020, Complete September 2020

### Elmside/Woodchase Path

- Construct in July, Complete January 2021

### Deerwood Path

- Rebid, Construct in August, Complete January 2021

### Woodchase Park

- Construct in July, Complete April 2021

## **Design**

### Wilcrest Park

- Just under \$650,000 raised to-date, \$2M in requests
- Construction Summer 2021, Complete Summer 2022

## **Events**

Bounce Back Westchase – June 25

WHAM Spring Dash – June 26-28

**MINUTES OF BOARD OF DIRECTORS MEETING OF  
WESTCHASE DISTRICT COMMUNITY FUND**

**THE STATE OF TEXAS COUNTY OF HARRIS**

The Board of Directors of the Westchase District Community Fund met in an official session, open to the public on May 19, 2020 at 8:32 am, in the Conference room at Westchase District, located at 10370 Richmond Ave., Suite 1350, Houston, TX 77042, inside the boundaries of the District. The roll was called of the duly appointed members of the Board, to-wit: Tim Johnson, Blair Johnson, Louis Jullien, Ricky Gonzalez, Keitha Gallien and Craig Eichhorn thus constituting a quorum.

**1. Call to Order by C. Eichhorn. Time:** 8:32 am

**2. Guests:** Introduce guests, If any. John Dombrowski.

John Dombrowski discusses his history of working at Houston Geology society, and why he would be a great asset to the WDCF board.

**3. New Board Member Report.** Discuss candidates for open board member position(s).

**4. Westchase District Update Report.** Reviewed report provided by L. Jullien:

**5. Administrative Report.** Reviewed minutes from April 21, 2020 meeting.  
Review and approve treasures report, if necessary.

**Motion:** T. Johnson **Second:** B. Johnson **Board Vote:** unanimous

**6. Donation Submission(s).** None

**7. Other Business Items. Pillars & Committee Reports:**

A. Fundraising (Kimberly Crow)

No update

B. Health/Fitness (Keitha Gallien)

No update

C. Community Outreach (Jessica Tecson)

No update,

D. Website/Social Media

Website updated – Due May 25<sup>th</sup> (Vicki Roy)

**8. Reminder:** Director 2020 Contributions are due.  
All have renewed to keep their spots.

**9. Upcoming Board Meetings:** Proposed next meeting dates for the rest of the year are: June 16, July 21, August 18.

**10. Adjourned at 9:21 am**

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**Keitha Gallien – Secretary**

	2016		2017	
	Budget	Actual	Budget	Actual
<b>Income:</b>				
Donation Income:	15,000	5,434	5,000	700
20th Anniversary / Anchor Annual Fundraiser	60,000		60,000	
Program Income:				
Corporate Challenge	25,000	22,700	24,000	23,500
Other/Legislative Breakfast		1,165	3,000	3,730
Other/Whole Foods		2,244	3,000	2,522
Corporate Donation - W Foods / Cantina L.				1,200
Misc. Income				
Grant Income				
Interest Income	10	17	20	21
<b>Total Income</b>	<b>100,010</b>	<b>31,560</b>	<b>95,020</b>	<b>31,673</b>
<b>Expenses:</b>				
Administrative (filing and bank fees) :	200	126	200	85
Marketing / Supplies	0	650	500	
Professional (audit & tax)	2,000	2,250	2,300	2,600
Insurance	750	676	750	716
Legal	500	0	500	
Grant Application Fees	500	0	500	
Website / Paypal	150	13	100	13
Trail Equipment				
Anchor Annual fundraiser	45,000	0	45,000	
Program Expenses:				
Corporate Challenge	9,000	8,974	9,000	9,427
20th Anniversary / Leg Bkf. / other	0	11,364	1,000	992
Other - W Foods / Public Art			300	
<b>Total Expenses:</b>	<b>58,100</b>	<b>24,053</b>	<b>60,150</b>	<b>13,833</b>
Donations	50,000	16,700	25,000	23,355
Surplus / (Deficit)	(8,090)	(9,193)	9,870	(5,515)
WDCF Accounts Receivable (A/R)				
<b>Asset - Cash in Bank</b>		<b>38,440</b>		<b>35,187</b>

2018		2019		2020	
Budget	Actual	Budget	Actual	Budget	Actual
1,500	2,840	1,500	760	1,000	175
27,000	27,776	27,000	24,500	30,000	29,100
3,000	4,345	3,000	3,140	3,000	
2,000			250		
360		100		100	30,000
			3,000		1,000
20	21	20	15	20	8
<b>33,880</b>	<b>34,982</b>	<b>31,620</b>	<b>31,665</b>	<b>34,120</b>	<b>60,283</b>
100	84	100	46	100	93
2,660		500	643	600	
3,000	3,500	3,500	3,750	4,000	2,750
750	716	750	716	750	716
60	198	25	5	2,025	3,248
	2,055		2,850		
10,000	8,049	10,000	7,789	10,000	11,471
1,000	1,128	1,200	866	1,000	
			1,500		
<b>17,570</b>	<b>15,730</b>	<b>16,075</b>	<b>18,165</b>	<b>18,475</b>	<b>18,279</b>
15,000	24,936	15,000	16,404	15,000	43,315
1,310	(5,684)	545	(2,904)	645	(1,311)
	<b>29,502</b>		<b>27,076</b>		<b>25,765</b>